

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

YEAR-2022

Name of University	Malwanchal University, Indore
Administrative Academic Audit Conducted by	Audit conducted by Audit team of Malwanchal university
Date of Audit	29-01-22

Sr. No.	Institutional Data	
1.	Status of University	Private University
2.	Year of Establishment	2016
3.	Affiliation	UGC
4.	Audit Location	Malwanchal University, Indore
5.	Areas under audit- Constituent units of Malwanchal University	IMCH&RC, IIDS, INC, IDOPT, IIP Index city, NH59-A Nemawar road M.P. 452016

Academic and Administrative Audit (AAA)

- Purpose-** The purpose of the academic and administrative audit is to evaluate the performance of the constituent units of Malwanchal University and appreciate their achievements and give suggestions for further improvement of the quality of teaching, research, administration and curricular and extra-curricular activities.
- Process-** A team constituted of IQAC members conducted the Academic and Administrative Audit (AAA) in campus. Auditors reviewed the documents submitted by the institutions and also had direct interaction with the faculty members followed by physical inspection.
- Audit team-**

S.No.	Name	Designation
1.	Dr. Vijendra Singh	Add. Registrar
2.	Mr. R.S Ranawat	Member Management
3.	Mr. R.C. Yadav	Member (society)
4.	Dr. Magesh Kumar	CEO
5.	Dr. Dheeraj Sharma	Asst. Registrar
6.	Dr. S.N Bamne	Member IMCHR
7.	Mr. Shivam Sharma	Non teaching staff
8.	Dr. Rolly S. Agrawal	Secretary IQAC



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4. Academic Management

Observation:

3.1 Admission Process-

IMCH&RC - Through NEET

IIDS - Through NEET

INC - Institutional level merit basis

IODPT - Institutional level merit basis

IIP - Institutional level merit basis

The admission process is well coordinated by admission committees of constituent units.

3.2 **Enrolment:** Student enrolment is done at university level in proper manner.

3.3 Syllabi completion:

There is proper control over timely completion of syllabi monitored by the Board of Studies of the constituent units.

3.4 Examination:-

Conducted after declaration of result

Examinations are conducted timely. CEO maintains schedule of examinations. The results are declared timely. Student's grievance regarding evaluation is handled promptly and efficiently and transparency is maintained in the examination and evaluation process.

3.5 Student's Feedback:-


Mechanism for collecting student's feedback for all courses is in place and conducted by IQAC. The overall issues recognized in the feedback are analysed and discussed at departmental, institute and university levels.. The inputs are communicated to the teachers by HOD/Dean/Principal.

3.6 Mentoring System:-

The mentoring system in each department is structured.

3.7 Student/Teacher ratio:-

Student/Teacher ratio is maintained as per regulatory body guidelines.


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3.8 Faculty Training:-

Faculty is well trained. FDPs are regularly conducted.

3.9 Research/Workshops/Seminar/CMI:-

PG student's research, department level workshop, seminar & CMI are conducted.

3.10 Publication:-

Publications by faculty are done. There is a need to enhance publications in Scopus and PubMed Indexed Journals.

5 -Academic Practices:-

- Most of the teachers use appropriate teaching methods.
- Institutions have ICT enabled classrooms.
- Institutions have constituted various committees to conduct student's activities.
- New entrants are evaluated for their strength internal assessment programs.
- Remedial classes are provided to needy students.
- Scholarship record is maintained.

Recommendations:-

- More emphasis on e-content generation needs to be placed by different departments.
- The state of research and innovation in the university needs improvement.
- Faculty members need to be motivated to publish in Scopus or UGC CARE listed journals to improve citations and visibility.
- Alumni participation in improvement activities needs to be enhanced.
- Consultancy, collaborations and industrial visits need to be enhanced.

6-Infrastructure: -

- Good infrastructural facilities, ICT enabled classrooms, hostels, gymnasium and sports facilities are available. There is need of face lift of old hostel buildings.
- NABH accredited Hospital, NABL accredited molecular lab. ISO standardised Dental and Medical Hospital are available.
- Well equipped library with e-library facility and internet connectivity. Facility has open access to students and faculty members.

7-Administration:-

- De-centralization and participative management are evident.


- The university has visionary management, well defined goals and strategic plans.
- E-governance is introduced and university website is regularly updated.
- Various committees such as Internal complaint committee, Anti-ragging committee, Student welfare committee, Code of conduct monitoring committee, College council, Hostel Committee, etc. are functional. Their meeting are conducted regularly and minutes maintained.
- Environment and green audit committees are functional.
- IQAC is functioning as per NAAC guidelines and conducts follow up and review of action plans.

Recommendation:-

- Placement cell needs to be geared up.



Dr. M. Christopher
Registrar
Malwanchal University



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